

Processing a Storefront Sale - 2021

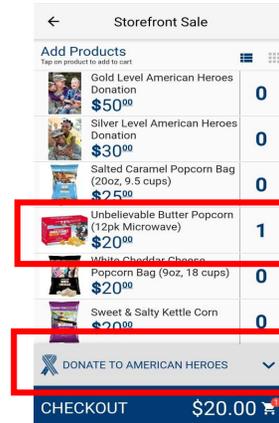
Log into the App and select "Storefront." Select "Sell" to start your registered shift.



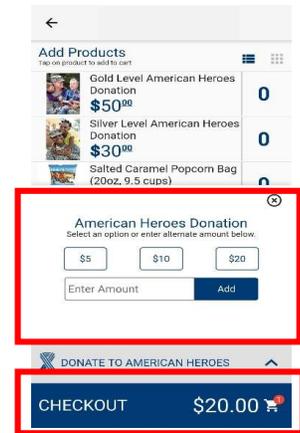
This takes you to the sales detail page. Click "Start Sale" to make a sale.



Enter the products the customer wants. For an AH donation other than silver/gold, select "Donate..."



Select preset amount or enter other amount and click "Add." Select "Checkout."



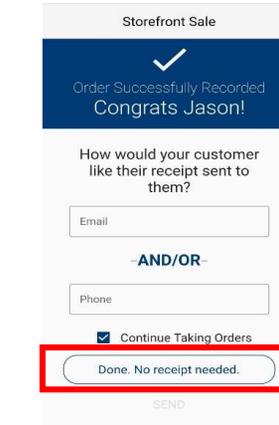
Verify order details and select "Cash" or "Credit."



For credit, enter manually, swipe using Square plugin, or pair with Square device.



Ask if customer would like an email or text receipt. Click "Done" if no receipt.



OR

For receipt, enter info and click "Send" for receipt.

